



# MEMBERSHIP APPLICATION

## JULY 1, 2018 – JUNE 30, 2019

### MEMBER INFORMATION

MBR# \_\_\_\_\_  NEW  RENEWAL MAIL TO:  SCHOOL  HOME

TITLE: \_\_\_\_\_ NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_  
(Ex: Mr., Mrs., Dr.)

SCHOOL: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: ( ) \_\_\_\_\_ EXT. \_\_\_\_\_ FAX: ( ) \_\_\_\_\_ E-MAIL: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: ( ) \_\_\_\_\_ CELL #: ( ) \_\_\_\_\_ HOME E-MAIL (please): \_\_\_\_\_

**CATEGORIES OF MEMBERSHIP** (see next page):  1 ACTIVE  2 GRAD. STUDENT  3 ASSOCIATE  4 RETIRED

**DIVISION**  1 SUPERINTENDENT  2 MIDDLE LEVEL  3 HIGHER ED.  4 ELEMENTARY  5 SECONDARY  6 ED. SERVICES

### PAYMENT INFORMATION (see next page)

- DISTRICT P.O. / CHECK
- \* PAYROLL DEDUCTION (Not applicable after Sept., Active Members only, must join ASA)
- PERSONAL CHECK
- \* CREDIT CARD (only Visa, Mastercard, Discover) (Email form carmen@azsa.org, then call ASA with credit card)

### STATE ORGANIZATION

(ASA dues do not include National dues)



| SALARY                  | ACTIVE DUES |
|-------------------------|-------------|
| Up to \$50,000.....     | \$175.00    |
| \$50,001-\$70,000.....  | \$235.00    |
| \$70,001-\$85,000.....  | \$295.00    |
| \$85,001-\$100,000..... | \$365.00    |
| Over \$100,001.....     | \$395.00    |

ACTIVE (See Salary Schedule Above) ..... \$ \_\_\_\_\_

ASSOCIATE \$120 (Have administrative certificate..... \$ \_\_\_\_\_  
but not currently serving as one)

RETIRED \$100..... \$ \_\_\_\_\_

GRAD. STUDENT \$80 (Working towards admin.... \$ \_\_\_\_\_  
certificate and not serving as an administrator)

### NATIONAL ORGANIZATIONS

(National dues do not include ASA dues)

**Make Sure the Appropriate National is Selected**

**AASA** (AASA Active 460.00).....\$ \_\_\_\_\_  
(The National School Superintendents Association)

**naesp** (NAESP Active \$235.00).....\$ \_\_\_\_\_  
(National Association of Elementary School Principals)

**nassp** (NASSP Active \$250.00).....\$ \_\_\_\_\_  
(National Association of Secondary School Principals)

**Reminder: ABOVE DUES ARE NOT STATE DUES**

(if applicable add \* \$5.00 Service Fee) TOTAL AMOUNT DUE \$ \_\_\_\_\_

**SEND A COPY OF THE APPLICATION TO YOUR PAYROLL OFFICE FOR PAYROLL DEDUCTION**

### PAYROLL DEDUCTION AUTHORIZATION AGREEMENT

**A COPY MUST ALSO BE SENT TO THE ASA OFFICE**

I authorize the Board of Education to deduct dues this year for membership in the ARIZONA SCHOOL ADMINISTRATORS, INC. and such other affiliated professional organizations as indicated on this form, unless I revoke this authorization in writing prior to SEPTEMBER 15<sup>th</sup> of this school year. **If, for any reason** excepting death, **employment is terminated, any balance remaining shall be deducted from the last pay check.**

**YOU MUST BELONG TO STATE (ASA) FOR THIS METHOD OF PAYMENT**  
I AUTHORIZE PAYROLL DEDUCTION FOR \$ \_\_\_\_\_

DATE \_\_\_\_\_ PRINT NAME \_\_\_\_\_

**FINAL PAYROLL DEDUCTION PAYMENT MUST BE RECEIVED AT THE ASA OFFICE ON OR BEFORE MAY 1, 2019**

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**ASA OFFICE USE ONLY--DO NOT WRITE IN THIS BOX**

DATE APP RECEIVED \_\_\_\_\_

CK# \_\_\_\_\_ P.O.# \_\_\_\_\_ INV.# \_\_\_\_\_ INV. DATE \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_

# CRITERIA FOR ASA MEMBERSHIP

## • ACTIVE MEMBERSHIP

Persons who are employed in an administrative or supervisory capacity half time or more, including the Arizona Department of Education and offices of county superintendents of schools. Persons employed by institutions of higher education, including community colleges, who are engaged half time or more in administrative duties. Persons employed in institutions of higher education who are full-time instructional personnel in any college of education.

**Active Membership Benefits:** ASA Newsletter, ASA News You Can Use, Legal Assistance – available after 6 months of active membership, AD & D Insurance (Accidental Death and Dismemberment Insurance), vote, hold office, reduced workshop and conference fees.

## • ASSOCIATE MEMBERSHIP

Persons who hold a current administrative certificate, but are not currently serving in an administrative or a supervisory capacity.

**Associate Membership Benefits:** ASA Newsletter, ASA News You Can Use, vote, reduced workshop and conference fees.

## • GRADUATE STUDENT MEMBERSHIP

Students enrolled in the graduate division of a college or university working toward an administrative certificate and not currently serving in an administrative position or supervisory capacity. Out of state administrators seeking positions in Arizona.

**Graduate Student Membership Benefits:** ASA Newsletter, ASA News You Can Use, vote, reduced workshop and conference fees.

## • RETIRED MEMBERSHIP

Members who have retired from active duty after achieving normal retirement age.

**Retired Membership Benefits:** ASA Newsletter, ASA News You Can Use, vote, reduced workshop and conference fees.

# TYPE OF PAYMENT

- **DISTRICT P.O. or CHECK** – Some districts are budgeted to pay all or part of administrator's dues (follow district procedures).
- **PAYROLL DEDUCTION** – \*add \$5.00 service charge (make sure payroll deduction is available in your district)  
This method of payment is only for active membership and Only allowed if you join the state association. This method is not applicable after September.
- **PERSONAL CHECK** — Payment in **FULL** by check enclosed.
- **CREDIT CARD** – \*add \$5.00 service charge (only Visa, Mastercard, and Discover are accepted)

# INSTRUCTIONS

*(You do not have to join both the state and national to become a member)*

**For District Payment**, complete this form and send **WITH** a **P.O. or Check** to the **ASA Office** at 1910 W. Washington St., Phoenix, AZ 85009 or you may e-mail form with **P.O.** to johnh@azsa.org. **(DO NOT SEND THIS FORM BY ITSELF or P.O. BY ITSELF TO ASA)**  
*(this form will not be processed by ASA unless received with P.O. or Check for this type of payment)*

**For Payroll Deduction**, complete this form and send a **copy** to your **PAYROLL OFFICE** and a **copy** must also be sent to the **ASA Office** at johnh@azsa.org. *(your membership will not be activated until the first payroll deduction payment is received)*  
**(FINAL PAYROLL DEDUCTION PAYMENT MUST BE RECEIVED AT THE ASA OFFICE ON OR BEFORE MAY 1, 2019)**

**For Credit Card Payment**, complete this form and **email a copy** to the **ASA Office** at carmen@azsa.org. **Then call ASA** with your credit card information. *(for your security, ASA will never call you for your credit card information)*

National Dues (AASA, NASSP, NAESP) will be collected and transferred through the ASA Office. The national association will bill you directly for renewal; however, registration and payment should be sent to ASA for processing.

**(keep a copy for your records)** *(Dues payments are deductible by members as a business expense. Contributions/gifts to ASA are not deductible as charitable contributions for Federal Income Tax purposes)*

**For questions concerning this membership application please call ASA at (602) 252 0361 or 1 800 472 9753**